GUILDHALL

CONFERENCES & EVENTS

THE SOUTH'S MOST ICONIC & VERSATILE CONFERENCE, MEETING & EVENTS VENUE

PORTSMOUTH

GUILDHALL

DISCOVER THE HISTORIC GRANDEUR OF THIS ICONIC AND VERSATILE VENUE.

In order to accommodate your needs, we offer a variety of small, mid-sized, and large rooms. These unique flexible spaces can host conferences, meetings, exhibitions, training, team building, award ceremonies, proms, dinners, and parties.

We have 125 years of experience organizing world-class events. From the moment you contact us to the end of your event, our dedicated team will ensure every detail is meticulously planned and executed. Together we will transform your event into an unforgettable experience.

WHY PORTSMOUTH GUILDHALL?

AN EXPERT EVENT TEAM
You can count on our expert events team to handle all aspects of your event.

ON-SITE CATERING
Using fresh, locally sourced ingredients, we cater for all dietary requirements and preferences.

CENTRALLY LOCATED
In a central location, we are easily accessible by land, sea, and air. Portsmouth & Southsea station is less than a 2-minute walk from the venue and there are 8 car parks within a 1/2 mile that offer over 1,400 spaces.

DISCOUNTED HOTEL RATES
Portsmouth offers a variety of exquisite hotels to suit every need. Within a mile radius of Portsmouth Guildhall, there are more than 1,000 budget-friendly rooms. Discounted rates are available.

TECHNICAL SPEC & SUPPORT
Our experienced technicians ensure your event runs smoothly. All spaces can be equipped with screens, projectors, lecterns, flip charts, PA systems and microphones. Including state-of-the-art LED options.

WORLD-CLASS ATTRACTIONS
Portsmouth Guildhall is a short walk to many attractions, restaurants and shops. In addition, the venue offers once-in-a-lifetime corporate hospitality experiences.

THE MAIN AUDITORIUM

Perfect for large-scale events

A flexible space that can be dressed to suit any occasion, from conferences and exhibitions to award ceremonies and dinners.

With easy access on the ground floor, it has its own stage, drapes and curtains with options to screen off sections if required.

SPACE DETAILS

Theatre: Up to 2000 people
Reception: Up to 1000 people
Buffet: Up to 800 people
Dinner: Up to 420 people
Dinner Dance: Up to 380 people
Cabaret: Up to 336 people
Dimensions: 29m x 18m
Ceiling height: 13m
Area: 552m²

FEATURES

- Conference option
- Food option
- Meeting option
- WiFi
- Induction loop
- Blackout blinds
- Tech Spec and Support

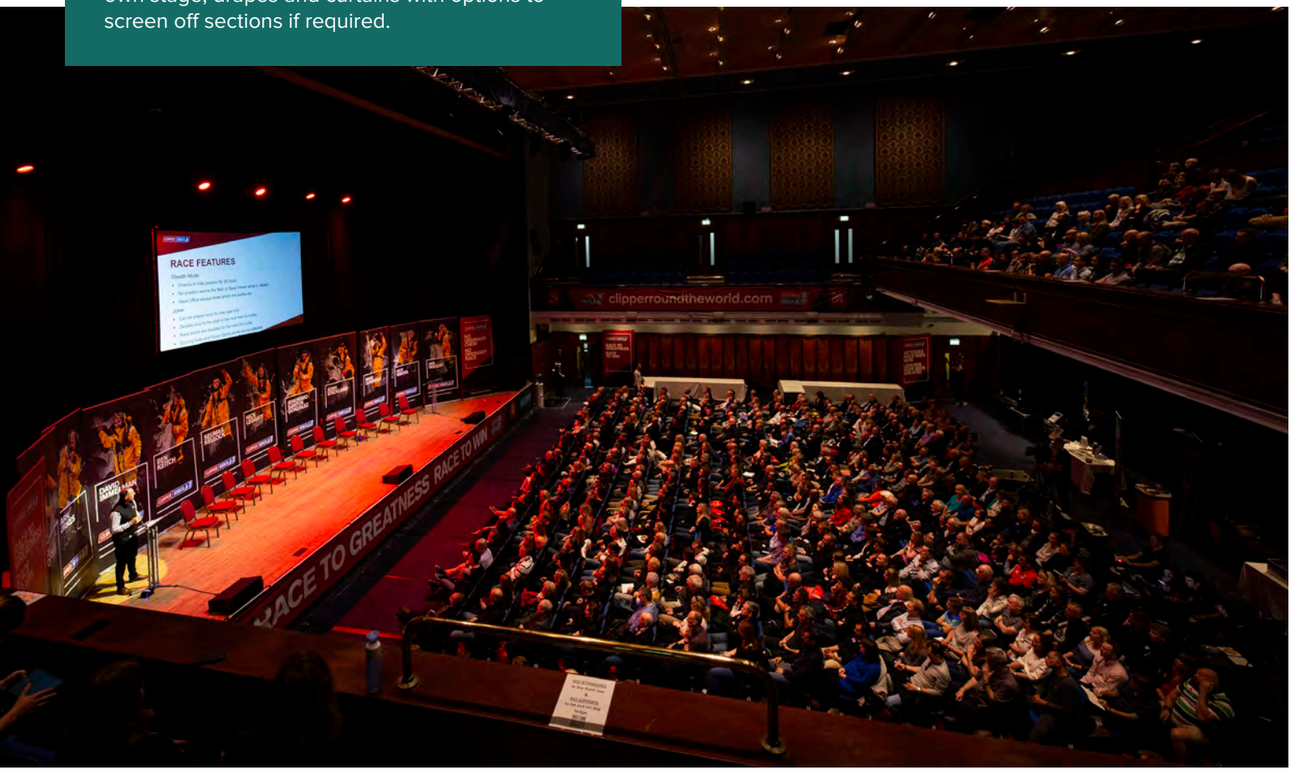
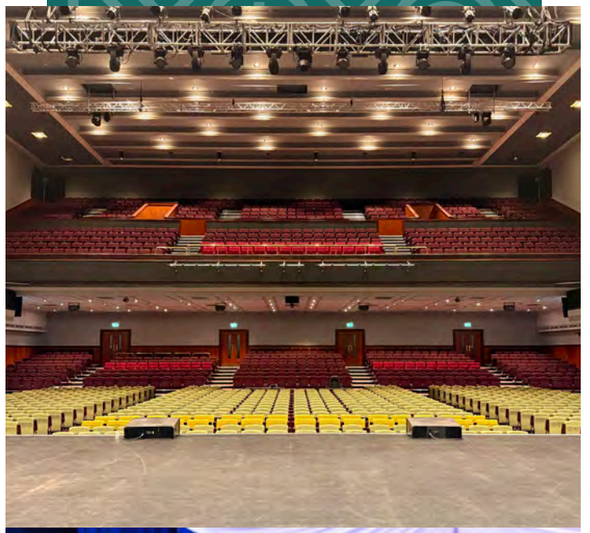
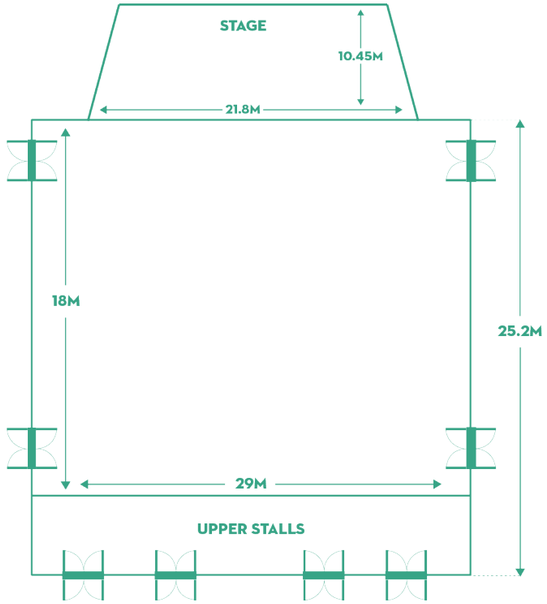


Image Credit: Clipper Round the World Race



FLOOR PLAN



"The teamwork: security, reception, catering, backstage all knew what was happening when and information flowed seamlessly between them as needed."

- Conference Organiser

THE LENS STUDIO

A fresh and versatile event space for up to 200 delegates.

Following significant investment and refurbishment, the Lens Studio is now available for venue hire for up to 150 delegates seated or a 200 person standing reception.

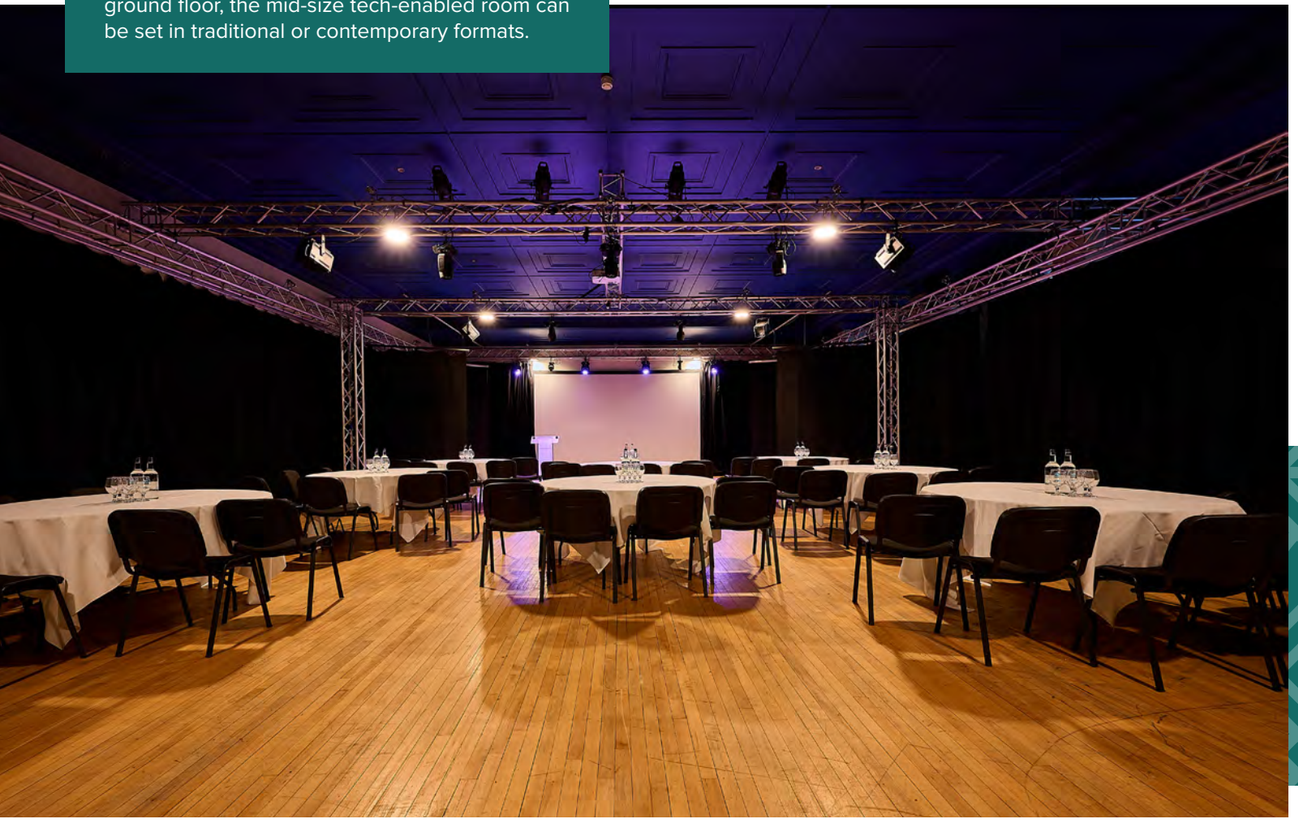
Host a presentation, client meeting, dinner or party in this modern space. Accessible from the ground floor, the mid-size tech-enabled room can be set in traditional or contemporary formats.

SPACE DETAILS

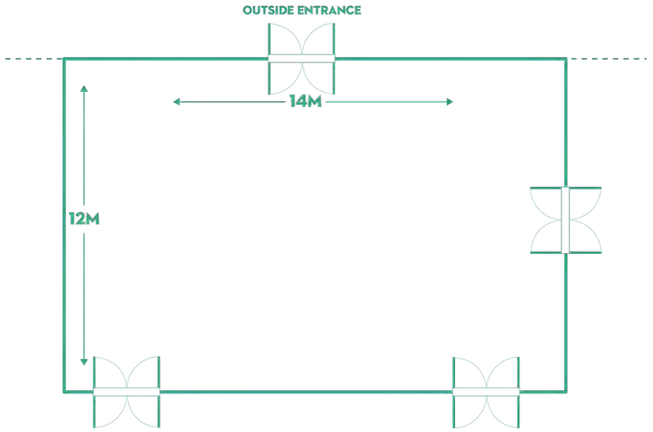
Reception: Up to 200 people
Threatre/Buffet: Up to 150 people
Dinner: Up to 100 people
Dinner Dance: Up to 80 people
Cabaret: Up to 72 people
Boardroom: Up to 40 people
U-Shape: Up to 45 people
Dimensions: 14 x 12m
Ceiling height: 5m
Area: 168m2

FEATURES

- Conference option
- Food option
- Meeting option
- WiFi
- Blackout blinds
- Tech Spec and Support



FLOOR PLAN



"The Lens Studio is so versatile – we've used it in a number of different formats for our events!"

- Event Organiser

THE PORTSMOUTH ROOM

An elegant, light-filled space with classic décor that creates a stunning backdrop for any event.

On the first floor, the Portsmouth Room offers a bar and lounge area as well as space for conferences, meetings, team-building events, and dinners.

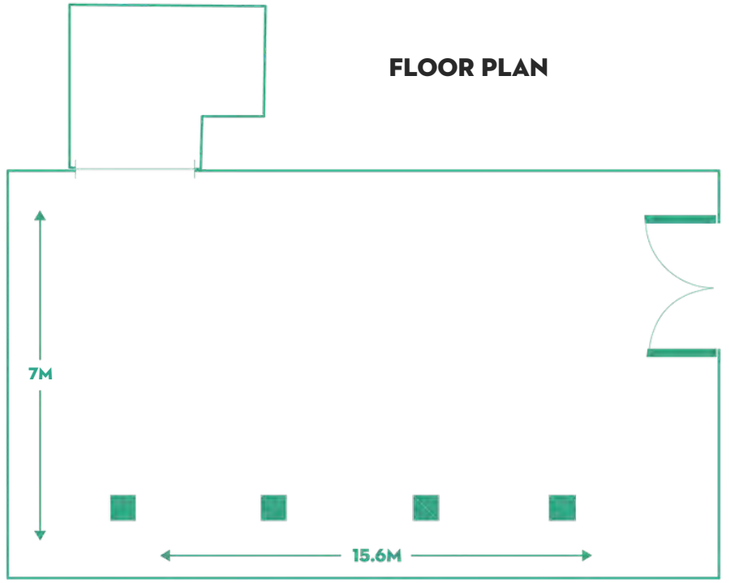
SPACE DETAILS

Reception: Up to 100 people
Theatre/Buffet: Up to 100 people
Dinner: Up to 80 people
Cabaret: Up to 64 people
Dinner Dance: Up to 60 people
Boardroom: Up to 28 people
U-Shape: Up to 35 people
Dimensions: 15m x 7m
Ceiling height: 4m
Area: 160m2

FEATURES

- Conference option
- Food option
- Meeting option
- Natural daylight
- WiFi
- Tech Spec and Support

FLOOR PLAN



"From start to finish, the team at Portsmouth Guildhall was very helpful and experienced. They were very flexible and helpful with last minute changes."

- Conference Organiser

THE ZODIAC GALLERY

Featuring the largest acid-stained glass mural in the world, this exquisite space offers something unique for your event.

Located on the first floor overlooking Guildhall Square, the Zodiac Gallery is ideal for exhibitions, meetings, dining or break-out space.

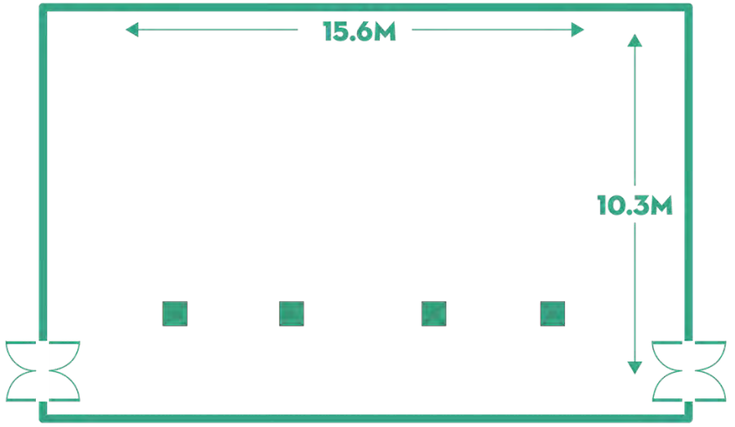
SPACE DETAILS

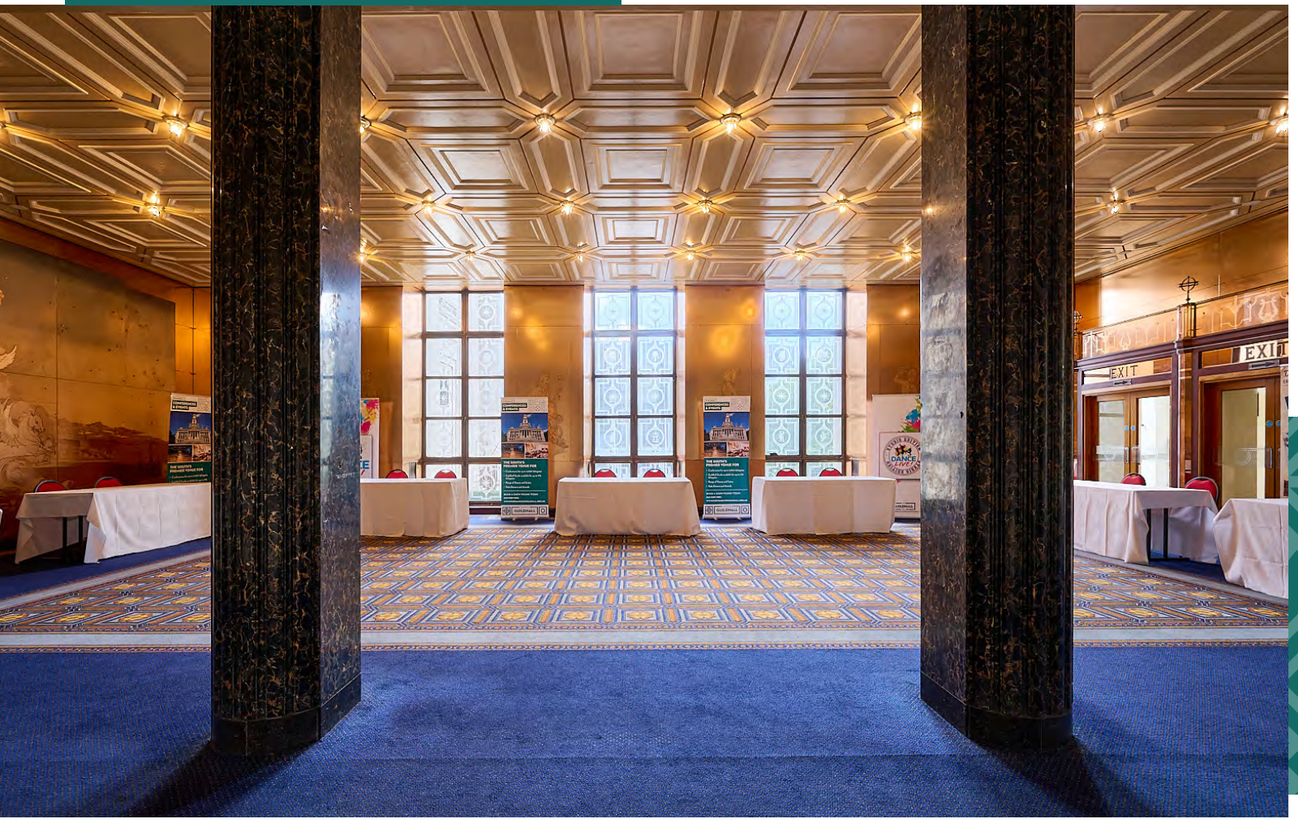
Reception: Up to 200 people
Theatre: Up to 90 people
Dinner: Up to 80 people
Cabaret: Up to 56 people
Dinner Dance: Up to 60 people
Boardroom: Up to 30 people
U-Shape: Up to 25 people
Dimensions: 15m x 10m
Ceiling height: 4m
Area: 160m2

FEATURES

- Conference option
- Food option
- Meeting option
- Natural daylight
- WiFi
- Tech Spec and Support

FLOOR PLAN





"We love this beautiful, light space and its central location."

- Event Organiser

THE FREDA SWAIN LOUNGE

Adjacent to the Zodiac Gallery, this charming space has floor to ceiling windows, a bar and stunning views across Guildhall Square.

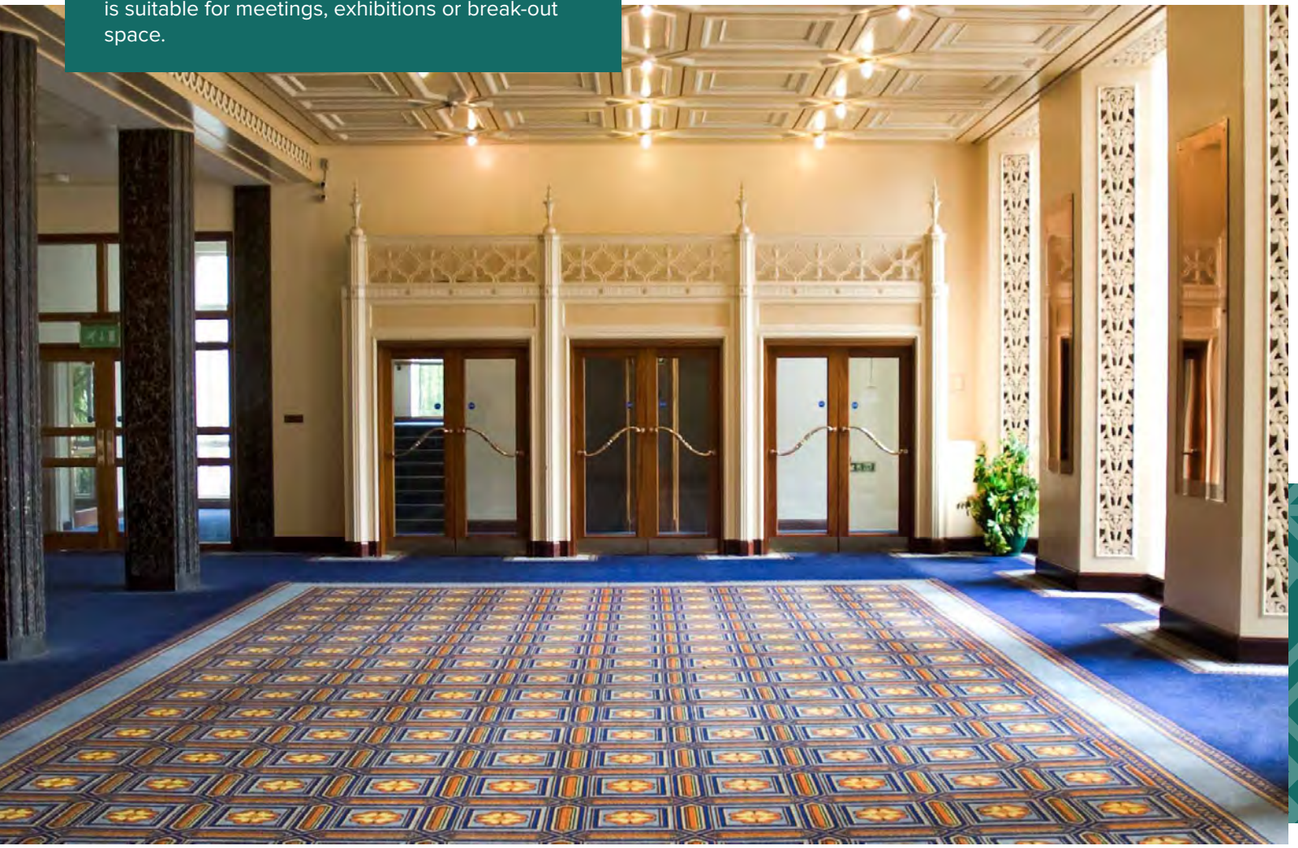
Located on the first floor, the Freda Swain Lounge is suitable for meetings, exhibitions or break-out space.

SPACE DETAILS

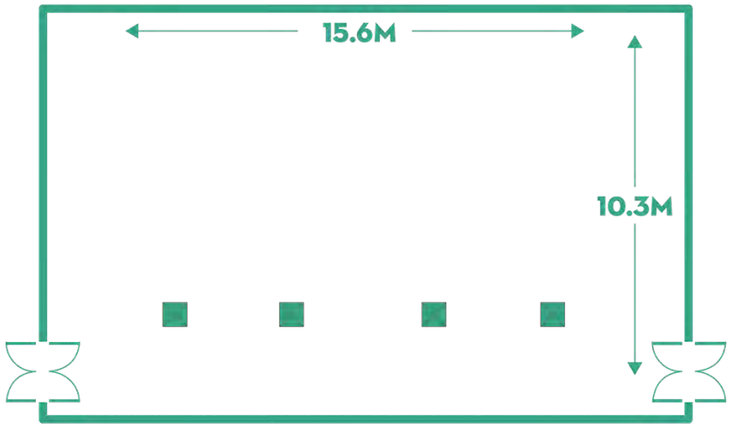
Reception : Up to 200 people
Theatre: Up to 90 people
Dinner: Up to 80 people
Dinner Dance: Up to 60 people
Cabaret: Up to 56 people
Boardroom: Up to 30 people
U-Shape: Up to 25 people
Dimensions: 15m x 10m
Ceiling height: 4m
Area: 160m2

FEATURES

- Food option
- Meeting option
- Natural daylight
- WiFi
- Tech Spec and Support



FLOOR PLAN



"The team at Portsmouth Guildhall were so helpful and efficient and were able to anticipate and solve any problems we had."

- Meeting Organiser

LORD MAYOR'S BANQUETING ROOM

Rich in history, this grand room with high ceilings and original features is bathed in natural light from its expansive windows.

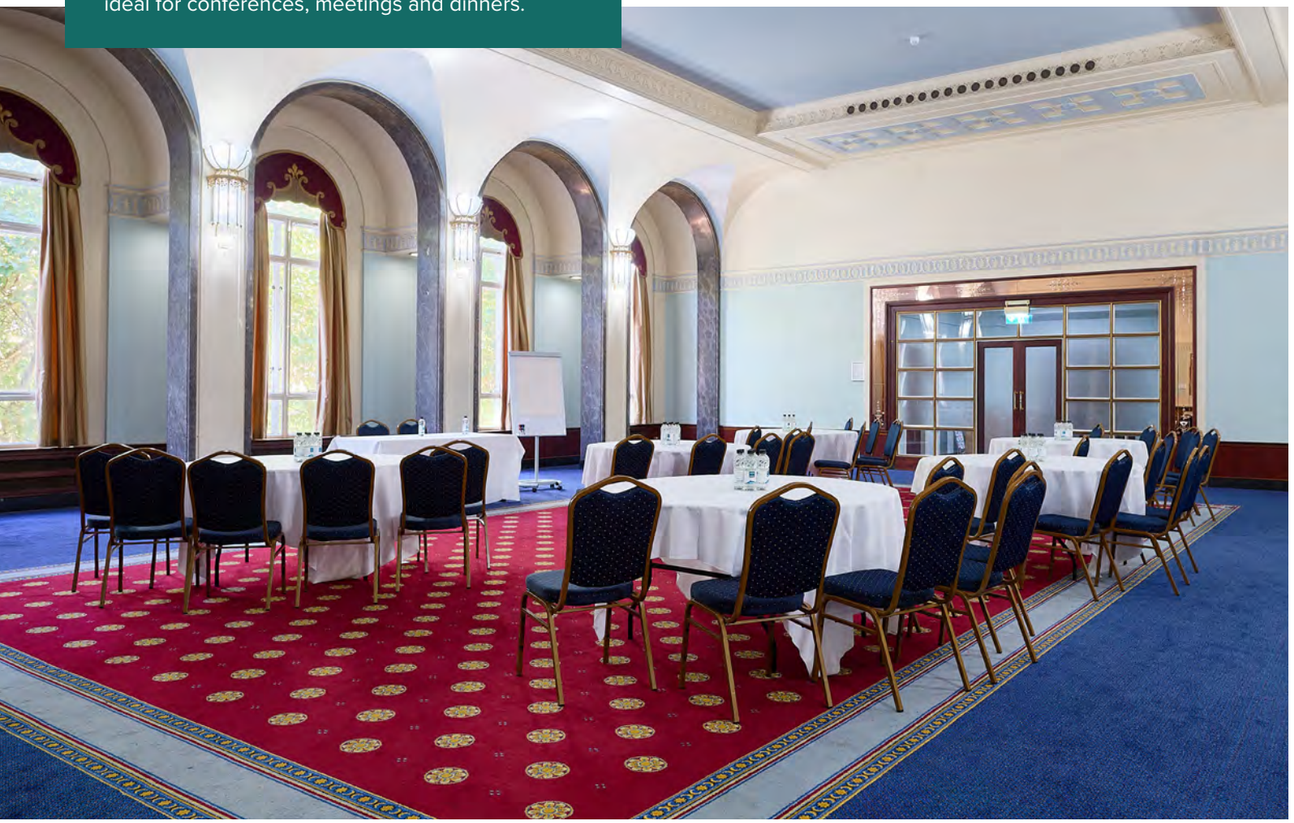
Located on the second floor, the Banqueting Room offers grandeur fit for the Lord Mayor and is ideal for conferences, meetings and dinners.

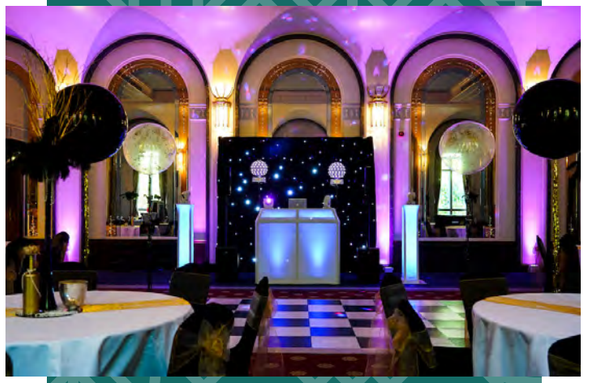
SPACE DETAILS

Theatre: Up to 110 people
Reception: Up to 110 people
Buffet: Up to 110 people
Dinner: Up to 100 people
Dinner Dance: Up to 80 people
Cabaret: Up to 66 people
Boardroom: Up to 40 people
U-Shape: Up to 45 people
Dimensions: 15m x 12m
Ceiling height: 5m

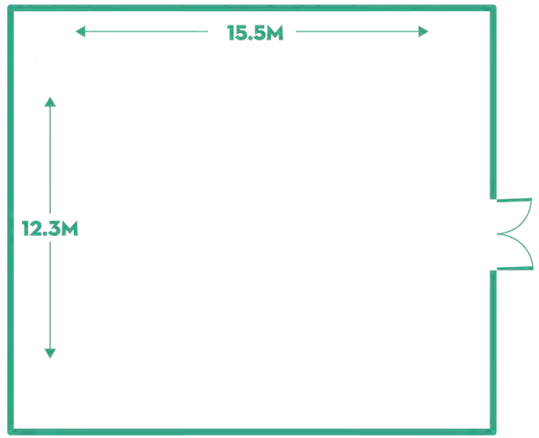
FEATURES

- Conference option
- Food option
- Meeting option
- Natural daylight
- WiFi
- Tech Spec and Support





FLOOR PLAN



"I have organised events in various venues large and small, but the differences I noticed at Portsmouth Guildhall include the friendly, professional and efficient service from all the teams at all times. They weren't just there, they took an interest in what we were doing and thought how best to help us."

- Conference Organiser

PORTSMOUTH GUILDHALL

BOOK A SHOW ROUND TODAY!

Victoria Campbell - Phillips
Head of Commercial Sales
Tel: 023 9387 0182

Gemma Rigby
Senior Conference & Events Co-ordinator
Tel: 023 9387 0187

enquiries@portsmouthguildhall.org.uk
portsmouthguildhall.org.uk