



Casual Stage Technician

Location: Portsmouth Guildhall, Portsmouth

Department: Technical / Production

Contract: Casual

Reporting to: Stage Manager / Head of Technical & Production

Rate of Pay : 18 – 20 year old - £10.85 ph

21 and over - £12.71P ph

About Portsmouth Guildhall

Portsmouth Guildhall is a busy, multi-purpose entertainment and events venue presenting a diverse programme across its **Main Auditorium, Studio and other event spaces**. Our programme includes live music, theatre, comedy, dance, conferences, corporate events, community activity and other live productions.

We are looking for **casual Stage Technicians** to join our technical team and support the safe, professional and efficient delivery of events across the venue.

We welcome applications from technicians with a particular specialism in **Sound, Lighting or Video/IMAG**, as well as multi-skilled technicians who are comfortable working across several technical disciplines.

The Role

As a Casual Stage Technician, you will work as part of the venue's technical team to deliver a wide range of live events and productions.

Depending on your skills and experience, you may be predominantly engaged in **Sound, Lighting or Video**, or work across multiple technical disciplines.

The role will involve working across the **Main Auditorium, Studio and other areas of Portsmouth Guildhall**, supporting visiting productions, promoters, hirers and in-house events.

You will be expected to work professionally and collaboratively, maintaining high standards of technical delivery, customer service and health and safety at all times.

Key Responsibilities

- Assist with the technical delivery of live events, performances, concerts, conferences and other activities across the venue.
- Prepare, install, operate and de-rig technical equipment appropriate to the event.

- Work alongside visiting production teams, performers, promoters, event organisers and venue colleagues.
 - Carry out get-ins, set-ups, soundchecks, rehearsals, performances and get-outs.
 - Operate technical systems within your area of expertise.
 - Assist with the movement, preparation and safe storage of technical equipment.
 - Work safely at height and around stage, rigging, electrical and production equipment where appropriately trained.
 - Undertake routine checks of equipment and report faults, damage or maintenance requirements.
 - Maintain clean, organised and safe working areas.
 - Follow venue procedures, risk assessments and safe systems of work.
 - Provide a professional and helpful service to visiting companies and clients.
 - Adapt to the requirements of different events, venues and production environments.
 - Undertake other reasonable technical duties appropriate to the role and level of experience.
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Technical Specialisms

Applicants may have a primary bias towards one or more of the following areas.

Sound Technician

Depending on the event, responsibilities may include:

- Setting up and operating PA systems, monitors and associated equipment.
- Microphone selection, placement and management.
- Stage patching and signal distribution.
- FOH and/or monitor mixing.
- Assisting visiting engineers with venue systems.
- Soundchecks and show operation.
- Basic fault-finding and troubleshooting of audio systems.
- Operation of digital mixing consoles and associated audio equipment.

- Maintaining a safe, tidy and professional stage and audio environment.

Experience with a range of digital audio consoles, RF systems, playback systems and live music production would be advantageous. This venue uses digico and midas as its main consoles.

Lighting Technician

Depending on the event, responsibilities may include:

- Preparing and operating theatrical and concert lighting systems.
- Lantern and fixture rigging, focusing and positioning where appropriately trained.
- Cabling, patching and addressing lighting equipment.
- Operating lighting control systems.
- Supporting visiting lighting designers and operators.
- Carrying out lighting get-ins, focusses, rehearsals and get-outs.
- Basic fault-finding and troubleshooting.
- Working with conventional, LED and moving-light fixtures.
- Maintaining safe working practices when working at height and around lighting equipment.

Experience with modern lighting control systems and live event/concert lighting would be advantageous. This venue uses Avolites as its main lighting consoles.

Video / Camera / IMAG / AV Technician

Depending on the event, responsibilities may include:

- Setting up and operating video and AV systems for live events, performances, conferences and corporate events.
- Operating cameras for live events and performances.
- Camera shading, framing and basic camera control where required.
- Operating IMAG (Image Magnification) systems and live camera feeds.
- Vision mixing and switching live camera sources.
- Setting up and operating video playback systems for presentations, performances and live events.

- Preparing, testing and operating presentation playback, including PowerPoint, Keynote, video and other media formats.
- Managing content playback and ensuring media is correctly formatted, tested and ready for use.
- Setting up and operating projectors, LED screens, confidence monitors, presentation screens and other display systems.
- Setting up and operating corporate AV systems for conferences, meetings, awards ceremonies and other events.
- Supporting presenters and speakers with presentation playback, clickers, confidence screens, timers and associated equipment.
- Setting up and operating microphones, basic PA and other AV equipment as part of corporate event delivery where required.
- Managing video signal distribution and routing between cameras, playback systems, vision mixers, screens and other equipment.
- Working with SDI, HDMI, DisplayPort and other common video and AV signal formats.
- Supporting live streaming and recording requirements where applicable.
- Assisting visiting production, broadcast and corporate AV teams.
- Providing technical support to clients and presenters during rehearsals and live events.
- Carrying out basic fault-finding and troubleshooting of video, playback and AV systems.
- Maintaining accurate and organised cabling and signal paths.
- Ensuring all content and equipment is tested prior to the event and that appropriate backup arrangements are in place where required.
- Maintaining a safe, tidy and professional technical environment.

Experience with professional cameras, vision mixers, media servers, playback systems, presentation software, corporate AV equipment and live-event video workflows would be advantageous.

Experience with systems such as **Resolume, QLab, ProPresenter, PowerPoint, Keynote, vMix, OBS or similar platforms** would also be beneficial, depending on the requirements of the role.

Multi-Skilled Technician

We are particularly interested in technicians who can work across **two or more disciplines**.

Multi-skilled technicians may be required to move between sound, lighting, video, stage and general production duties depending on the requirements of the event.

The ability to understand the wider production environment and work effectively as part of a mixed technical team is highly valued.

Person Specification

Essential

- Practical experience working in live events, theatre, concerts, entertainment or a similar technical environment.
- A good understanding of live event production and backstage/stage operations.
- Ability to work effectively as part of a team.
- Ability to follow technical instructions, production schedules and venue procedures.
- Good communication and interpersonal skills.
- Reliable, punctual and professional approach to work.
- Ability to remain calm and effective in a busy live-event environment.
- Commitment to safe working practices.
- Willingness to work flexibly, including evenings, weekends and public holidays.
- Ability to work the physical demands associated with live-event technical work.

Desirable

- A recognised technical theatre, live events or production qualification.
- Experience working in a multi-purpose venue.
- Experience of working with visiting productions and touring companies.
- Experience across more than one technical discipline.
- Experience of working in large auditoria and/or studio spaces.

- Current relevant training in areas such as working at height, PASMA, IPAF, manual handling, electrical safety or rigging.
 - Familiarity with professional live-event technical equipment and systems.
 - Full driving licence would be advantageous but is not essential.
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Personal Qualities

We are looking for people who are:

- **Team-focused** – able to work positively with colleagues, visiting crews and clients.
- **Adaptable** – comfortable moving between different events, spaces and technical requirements.
- **Technically curious** – keen to learn new systems and develop their skills.
- **Safety-conscious** – understand that safe working is fundamental to live-event production.
- **Professional** – represent Portsmouth Guildhall positively when working with visiting companies and audiences.
- **Practical and solutions-focused** – able to respond constructively when things change or problems arise.
- **Reliable** – understand the importance of punctuality and preparation in live events.

Working Pattern

This is a **casual role with variable hours**, with work offered according to the requirements of the venue's event programme.

Shifts may include:

- Daytime working
- Evening performances
- Weekends
- Public holidays
- Early starts and late finishes
- Event-specific call times

- Get-ins and get-outs

The volume and nature of work will vary according to the Guildhall's programme.

What We Offer

Working as a Casual Stage Technician at Portsmouth Guildhall provides the opportunity to work across a varied programme in a busy live entertainment environment, with exposure to a broad range of productions, artists, touring companies and event types.

You will have the opportunity to:

- Work across the **Main Auditorium, Studio and other Guildhall spaces**.
- Develop experience across different areas of live production.
- Work alongside experienced venue and visiting production teams.
- Gain exposure to a wide range of technical systems and event formats.
- Develop your skills through varied live-event experience.
- Build experience in a major, leading multi-purpose entertainment venue.

How to Apply

Please provide a CV outlining your relevant technical experience, together with a brief covering statement identifying your **primary technical specialism(s)** and the types of events and equipment you have experience working with.

Applicants are welcome to identify themselves as:

Sound | Lighting | Video / Camera / IMAG | Multi-Skilled

We are particularly interested in hearing from technicians who can demonstrate a combination of technical competence, flexibility, teamwork and a strong commitment to safe and professional live-event delivery.

Pay schedule – payments are made 1 month in arrears, so for example you will work one month ahead of the pay schedule. For more information, please contact michelle.masterton@guildhalltrust.org.uk